

**FIRE CHIEFS ASSOCIATION DELAWARE COUNTY, OHIO  
STANDARD OPERATING GUIDELINE**

<b>SUBJECT</b>	<b>EFFECTIVE DATE</b>	<b>RESCINDS</b>
Responsibility	February 18, 2009	N/A
<b>REFERENCE NUMBER</b>	<b>PAGES</b>	
<b>DCFC-001</b>	<b>2</b>	

**SCOPE/PURPOSE:**

It is essential that all Departments of the Fire Chiefs Association of Delaware County, Ohio, understand and operate under the adopted countywide Standard Operating Guidelines and related Appendixes. The purpose of this document is to outline the responsibilities of the Departments and their personnel concerning Delaware County Standard Operating Guidelines. Each Department member is expected to know, understand and operate according to these guidelines as each situation arises.

**DEFINITIONS:**

**Standard Operating Guideline:** A ready and continuous reference to those guidelines which are unique to a situation and which are used for accomplishing specialized functions. Guidelines are considered to be the established standards but may be changed due to circumstances.

**GUIDELINE:**

**Section I - General**

- The countywide Standard Operating Guidelines are adopted to provide a basic and uniform standard of operation throughout Delaware County.
- Departments have the authority to modify these guidelines to make them more stringent, provided the standard is maintained.
- All Departments are responsible for the training of personnel concerning the countywide Standard Operating Guidelines and related Appendixes and for ensuring proper operation and compliance with this guideline.
- All Departments have the responsibility to adequately learn the countywide Standard Operating Guidelines and related Appendixes and to carry out these policies.
- All Departments shall show reasonable judgment in the use of the countywide Standard Operating Guidelines and related Appendixes.
- All Departments shall review the countywide Standard Operating Guidelines and related Appendixes at least annually.
- The Standard Operating Guidelines for the Fire Chiefs Association of Delaware County, Ohio, shall be adopted by vote in accordance with the Associations By-laws. The results of the vote shall be recorded and determine approval or denial of the recommendation.

## **Section II - Guideline Revision/Development**

- As the fire service is a dynamic organization experiencing constant change, all Fire Departments shall make recommendations for change as reviewed. All recommendations shall be reduced to writing and forwarded to the Standardization Committee at a regular scheduled Delaware County Fire Chief's meeting for review and comment.
- The Standardization Committee will research all recommendations for change and present a recommendation at a subsequent meeting.
- The Fire Chiefs Association of Delaware County, Ohio, shall vote on the presented recommendation. The results of the vote shall be recorded and determine approval or denial of the recommendation.